

William F. Harrah College of Hotel Administration Class Substitution Form

This form must be used **WHENEVER** there is a substitution made regarding the core curriculum. The form should be completed and submitted to the Department Chair and Associate Dean for approval. The student must bring the signed form to the Office of Student Advising (BEH 543) to be added to their file and worksheet.

Name _____ ID# _____

Address _____

Phone _____ E-Mail Address _____

Are you currently enrolled at UNLV? Yes No

Are you a College of Hotel Administration Major? Yes No

If you expect to graduate within the next year, please give month _____ Year _____

Required class: _____ Semester _____

Class replacing required course: _____ Semester _____

JUSTIFICATION FOR SUBSTITUTION

	Signatures Verifying Action Taken	Approved	Disapproved	Date
Student _____	_____	_____	_____	_____
Dept. Chair _____	_____	_____	_____	_____
Assoc. Dean _____	_____	_____	_____	_____