

APPENDIX H

**UNLV PROFESSIONAL GOLF MANAGEMENT
GRADE RECOMMENDATION FORM**

FROM: _____

TO: INTERNSHIP SUPERVISORS

This form should be completed at the end of the internship term and returned to me along with the green final evaluation.

We realize that the internship is a learning experience for the student. Therefore, the green mid-term and final evaluation forms are used primarily for feedback to students regarding their progress. However, the grade recommendation is your assessment of the total progress and level of achievement for the student that you supervise.

Academic letter grade system

A = excellent	Indicates exceptional achievement.
B = good	Indicates above average achievement.
C = satisfactory	Indicates average achievement
D = poor	Indicates below average achievement.
F = failure	Indicates inadequate achievement necessitating a repetition of the course in order to secure credit

You may use a "+" or "-" if desired. (i.e. b+ or b-)

Please select one of the above grade designations and write in your grade selection as follows:

I recommend the grade of _____ for the total internship experience.

Comments:

Student Name: _____

Agency: _____

Evaluator's Name: _____ Date: _____

ATTACHMENTS

1. Internship Activity Report

Directions: In whole numbers (nearest hour) indicate the total number of hours you spent on various activities each week at the facility. Please have your supervisor confirm the weekly report by signing it. For reporting purposes, the student's week is Monday through Sunday. The activity report, therefore, must be submitted to the PGM Internship Coordinator following work on Sunday and a new report will start on Monday.

Briefly describe significant learning opportunities you were involved in during the past two weeks. Also, list the PGA/PGM™ work experience activities that have been completed or are in progress at this time.

2. Internship Evaluation Form

Directions: At the completion of the internship experience, please take the time to complete the internship form and reaction paper. The evaluation form will help future PGM students in their quest for an internship site to fit their needs. This form is to be turned in with the final internship paperwork. Please be professional with your responses. **(Due no more than two (2) weeks after completing the Internship)**

3. RLS 462 Syllabi

Syllabi for UNLV PGM Internships: RLS 462-A, RLS 462-B, RLS 462-C, RLS 46